

## Permit Application Process

This outline lists the steps in applying for and receiving a permit for an Animal Contact Exhibit at an NC sanctioned agricultural fair. The full text of Aedin's Law and the associated administrative code can be found on the General Assembly's website at:

Aedin's Law:

[http://www.ncga.state.nc.us/enactedlegislation/statutes/pdf/bysection/chapter\\_106/gs\\_106-520.3a.pdf](http://www.ncga.state.nc.us/enactedlegislation/statutes/pdf/bysection/chapter_106/gs_106-520.3a.pdf)

NC Administrative Code:

<http://ncrules.state.nc.us/ncac/title%2002%20agriculture%20and%20consumer%20services/chapter%2052%20-%20veterinary/subchapter%20k/subchapter%20k%20rules.pdf>

1. Apply for permit in any of the following ways:
  - a. Online (county fair website)
  - b. Download .pdf from county fair website and submit to NCDA&CS
  - c. Request application from fair manager and submit to NCDA&CS
  - d. Request application from and return it to NCDA&CS  
NC Department of Agriculture and Consumer Services  
Emergency Programs Division  
1035 Mail Service Center  
Raleigh, NC 27699-1035
2. Receive an acknowledgement from NCDA&CS
  - a. Acknowledgement letter (not permit) sent once application received
  - b. Includes which fairs the exhibitor will be attending, dates of fair exhibit, date and time for inspection of exhibit by NCDA&CS, and which inspector will be doing the inspection
  - c. Copy of acknowledgement will be sent to fair(s) the exhibitor will be attending
3. On-site inspection by NCDA&CS once exhibit set up but prior to opening of fair
  - a. All contact exhibits must be inspected before opening.
  - b. Inspection time is usually less than 1 hour per exhibit but varies based on the type of exhibit as well as the number and type of animals.
4. Permits issued on site after meeting the following requirements:
  - a. Signs (copies of signs available on county fair website, handed out at fair managers' meeting, delivered at time of summer site visit)
    - i. Contact with animals may pose health risk
    - ii. Prohibited items (pacifiers, baby bottles, open drinks, food, smoking)
    - iii. High risk populations (elderly, <6, pregnant)
    - iv. Hand wash stations
    - v. Lettering  $\geq 3/8$ " high
  - b. Fencing, Disinfection, Manure Storage
    - i. Fencing  $\geq 29$ " high
    - ii. All surfaces painted or made with impervious material
    - iii. 8" board (see ii above) at bottom to contain manure and bedding
    - iv. Surfaces cleaned and disinfected prior to fair opening
    - v. All surfaces currently clean
    - vi. Impervious surface (e.g., concrete or asphalt) under animal event area

- vii. Manure storage inaccessible to public, bagged, or in closeable container
  - c. Hand-washing stations
    - i. No food or beverages available between exit and hand-washing station
    - ii. Hand-washing station within 10' of exit
    - iii. Soap, running water, paper towels, and disposal containers available
    - iv. Hand-washing station that is suitable for small children
    - v. Signage directs patrons to hand-washing stations
    - vi. No dispensers of waterless hand sanitizing lotions or gels are available
  - d. Animal health
    - i. All animals have official certificate of veterinary inspection
    - ii. All eligible animals (cattle, sheep, horses) have vaccination certificates
    - iii. All animals on exhibit are appropriately vaccinated for rabies.
      - 1. Animals between 2 and 12 weeks of age will be allowed if their dam has been vaccinated for rabies (maternal antibodies present).
      - 2. Animals between 3 and 6 months of age should be current on their vaccination.
      - 3. Animals more than 6 months old have been vaccinated at least 3 months prior to the fair or are current on their vaccination.
    - iv. No near birth,  $\leq 2$  week old cattle, sheep or goats or their dams on exhibit
  - e. Record keeping, restrictions, and permit
    - i. Daily records of disinfection and animal monitoring maintained
    - ii. Area supervised at all times
    - iii. No children under 6 allowed into area without adult supervision
    - iv. Contact animal exhibit permit issued or available for inspection
5. Any of the items in 4. above that are found to be out of compliance will require corrective action before a permit can be issued.
- a. If corrective actions can be undertaken and completed immediately, permit can be issued after action taken.
  - b. Corrective actions that take more time (i.e., overnight) may be completed and the exhibit re-inspected at a time designated by the inspector. Exhibit cannot open without permit.
  - c. Items that cannot be corrected in short order will be grounds for denial of the permit and the exhibit will not be allowed to open at that fair.